

Neosho Newton County Library Board Meeting

August 16, 2016 4 p.m.

TAX LEVY HEARING : After reviewing the reports from the State Auditor's Office, Phyllis Blackwood made a motion to set our 2017 levy at \$.0997 as allowed by the State Auditor's Office. Chris seconded this motion.

Jonathan : Yes

Chris : Yes

Beth : Yes

Tamie : Yes

Karina : Yes

Margaret : Yes

Jann : Yes

Phyllis : Yes

Board Members Present: Jonathan Russell, Chris Yaudas, Karina Cole, Phyllis Blackwood, Margaret Crook, Tamie Williams, Jann Burnett and Beth Styron.

Board Members Absent: Keri Collinsworth

Library Staff Present: Carrie Cline and Sharon Meredith

President Jonathan Russell called the meeting to order at 4:05 p.m.

Introduction of Guests: Dawnata Hopkins, Auditor with the CPA Group, and Mike Elswick, Neosho Daily News

Correspondence/Public Comment: None

Consent Agenda: Minutes, Financial Reports:

Chris Yaudas asked that the spelling of her name be corrected, and that the date of the next board meeting was incorrect.

There was a question about the Accounts Received line item, and a question on the report on page 5 concerning funds remaining at the end of the fiscal year. All questions were tabled until the Auditor's report.

Chris Yaudas made a motion to approve the consent agenda with the changes, Beth Styron seconded the motion, and it was approved unanimously.

Director's Report

* Statistics for July were presented.

* The library will be hosting the Chamber's First Friday Coffee in September, but it will be moved to September 9th due to the Labor Day weekend.

* Carrie presented the Summer Reading Program final totals.

* The Little Library was finished, mounted, and filled with books at the Senior Center.

- * The Web Site has been changed over and continues to be updated.
- * Carrie was honored to speak at the Newcomer's Club and discuss the upcoming expansion plans.
- * The New Teacher Tour was a great success, with close to 70 new teachers attending. Special thank you to the Neosho Friends of the Library for the cookies and ice water.
- * The staff have been touring area libraries to get some architectural ideas for our new space.

Old Business

- A. Contracts / Building Project Update** - This matter will be tabled until a later date.
- B. Reading of Budget** – Chair Beth Styron presented the first reading of the proposed 2017 budget to the board. The second reading will be held next month.
- C. Annual Audit Report** – Dawnata Hopkins from the CPA Group presented her findings on the 2015 audit. She reported that it was a clean audit and described a new part of the audit due to a new law, GASB 68, concerning our LAGERS pension. She had 2 recommendations to clean up our record keeping, which she has recommended for several years.

Beth Styron made a motion to follow the recommendation of Dawnata, and hold a meeting with our Accountant with Carrie and Jonathan, with the full support and authority of the board. Chris seconded this motion, and it was approved unanimously.

New Business – none

Adjournment – Chris Yaudas made a motion to adjourn the meeting, Beth seconded this motion, and it was unanimous.

Neosho Newton County Library Board Meeting

Closed Session Special Meeting

August 23, 2016

Board Members Present: Phyllis Blackwood, Jann Burnett, Karina Cole, Keri Collinsworth, Jonathan Russell, Beth Styron, Tamie Williams, Chris Yaudus

Board Members Absent: None

Library Staff Present: Carrie Cline

President Jonathan Russell called the meeting to order at 4:00 pm.

Keri Collinsworth made a motion to go into closed session pursuant to Section 610.021, RSMo, (1) for Legal Actions. Phyllis Blackwood seconded the motion. The roll call vote was unanimous.

Closed Session: Discussion was held regarding the construction contract with BRANCO.

A special session was scheduled for August 30, 2016 at 4:00 at the Neosho Newton County Library.

Chris Yaudus made a motion to adjourn the meeting, Karina Cole seconded the motion and the vote was unanimous. The meeting was adjourned.

Respectfully Submitted,

Keri Collinsworth

Board Secretary

Neosho Newton County Library Board Meeting

August 30, 2016 4:00 pm

Special Session

Board Members Present: Phyllis Blackwood, Karina Cole, Keri Collinsworth, Jonathan Russell, Beth Styron, Tamie Williams, Chris Yaudus, Mark Young

Board Members Absent: Jann Burnett

Library Staff Present: Carrie Cline, Library Director; Sharon Meredith, Acquisitions director

President Jonathan Russell called the meeting to order at 4:00 pm.

Special Session Discussion: John Branham was in attendance to answer any questions we had regarding the construction contracts (one for architect and one for BRANCO). John answered a question regarding utilities charges during construction. After the contracts are signed the architect will be consulted to finalize design plans.

Chris Yaudus made a motion to approve the contract with the architect Jack Ball. Beth Styron seconded the motion. The roll call vote was unanimous. Karina Cole made the motion to approve the contact with BRANCO, and Tamie Williams seconded the motion. The roll call vote was unanimous.

Phyllis Blackwood made a motion to adjourn the meeting, and Beth Styron seconded the motion. The vote to adjourn was unanimous.

Respectfully Submitted,

Keri Collinsworth

Board Secretary

Neosho Newton County Library Board Meeting

September 20, 2016;

Board Members Present: Phyllis Blackwood, Jann Burnett, Karina Cole, Keri Collinsworth, Jonathan Russell, Beth Styron, Tamie Williams

Board Members Absent: Chris Yaudus, Margaret Crook

Library Staff Present: Carrie Cline and Sharon Meredith

President Jonathan Russell called the meeting to order at 4:00 pm.

Guests: None

Correspondence: None

Consent Agenda: Minutes, Budgeted Expenses, Financial Report

Phyllis Blackwood moved to accept the consent agenda, Beth Styron seconded. The motion passes unanimously.

Director's Report:

- Collection method for collecting statistics
- New names on signature cards
- Report on meeting with Auditor and Accountant
There will be some accounting reporting changes made so that it makes more sense to the auditor
- Mini Tech Grant
\$20,000 (we pay 25%) to be used for laptops and a new microfilm reader/printer
- National Library Sign Up Month
Carrie and Pam has been out in the community taking pictures of Neosho citizens with their library cards

- Chamber of Commerce Nomination for “Non Profit Business of the Year”
We have been nominated!!
- Mini conference “Purposed Based Library” report from Carrie Cline

Old Business:

A. Contracts/Building Project Update

Discussion held regarding clarification of contract dissolution between the library and KRJ Inc.

B. Reading & Approval of Budget

Beth Styron gave a report from the budget committee regarding changes made to the previous year’s budget.

Beth Styron made the motion to accept the proposed budget for 2017, Tamie Williams seconded the motion. The motion passed unanimously.

New Business: None

Closed Session: None

Phyllis Blackwood made a motion to adjourn the meeting, and Karina Cole seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Keri Collinsworth

Board Secretary