

Neosho Newton County Library Board Meeting Minutes
August 22, 2017

The Board of Trustees of the Neosho-Newton County Library District met at 4:00 p.m. on Tuesday, August 22, 2017, at 201 West Spring Street, Neosho, Missouri. The following officials were present or absent as indicated:

Jonathan Russel, President and Member	Present
Beth Styron, Vice President and Member	Absent
Keri Collinsworth, Secretary and Member	Absent
Chris Yaudas, Treasurer and Member	Present
Phyllis Blackwood, Member	Present
Jann Burnett, Member	Present
Karina Cole, Member	Absent
Ricky Keeling, Member	Present
Tamie Williams, Member	Present

Also present were library staff Carrie Cline and Sharon Meredith.

Phyllis Blackwood moved that we accept the State Auditor's recommendation of taking the full 10 cents of the involuntary rollback taxes. Jann Burnett seconded the motion. Motion passed unanimously.

New board trustee, Rick Keeling, was introduced and welcomed.

No visitors this month.

Director Carrie Cline reported that she is keeping a construction notebook to document details of our building construction project.

Chris Yaudas initiated discussion of last month's budget reminding us of the need to present a balanced budget to the State by September. Decision was made to present budget as is and amend in January when we have a better idea of funds available. Brad Taylor had recommended a "transfer in" line which will include Foundation deposit to help us better "see" the transaction.

Chris Yaudas moved to approve consent agenda. Phyllis Blackwood seconded; motion approved unanimously.

Director's report presented. Sharon Meredith is weeding collection. OCLC training will be in Neosho for area libraries. We had a great crowd for ground-breaking ceremony. We discussed the need for an interior design committee for our building project.

Carrie Cline reported that filing for 2017 EMMA is complete.

Discussion turned to fundraising for our building project. Annie and Mike Franks will meet to start on our fundraising goals. Naming rights and ways to make donations to Foundation easy for patrons need to be determined as soon as possible.

Date for Dawnetta's presentation of the audit is set for October board meeting. Recommendation was made to have future audits prepared and presented by a specific date stated in the contract with accountant.

Old business included review of the scheduled construction dates. Construction begins near Labor Day and lasts for 240 days.

We opted to purchase \$18,000 insurance for performance payment bond. We will be bidding out jobs such as painting walls, ductwork. Branco will cover insurance on contents such as books and furniture.

Construction progress meetings are scheduled the first and third Tuesdays of the month at 2:30 p.m.

We will amend the budget later for a line item for Certificates of Deposit. Second reading of the budget and motion to approve was made by Jann Burnett and seconded by Chris Yaudas. Passed unanimously.

No new business. Phyllis Blackwood motion to adjourn; Jann Burnett seconded. Confirmed unanimously.

Closed Session: none

Respectfully submitted,

Tamie Williams, member