

**Neosho/Newton County Library Board Meeting
January 20, 2015 – 4:00 p.m.**

Board Members Present: Jann Burnett, Beth Styron, Margaret Crook, Chris Yaudas, Melanie Cox, Mark Young, Jonathan Russell

Absent: Keri Collinsworth, Phyllis Blackwood

Library Staff Present: Ginny Ray, NNCL director, Sharon Meredith, Technical Services, Jerry Parker, Systems Administrator

Absent: None

Board Vice-President, B. Styron, called the meeting to order at 4:00 p.m.

Introduction of Board Members/Guests:

None

Correspondence:

None

Consent Agenda: Minutes, Budgeted Expenses, Financial Report:

Minutes of regular December 16, 2014, NNCL Board meeting; Statement of Revenue/Expenses, budget summary, bank accounts, and balance sheet reviewed and discussed; Review of bills to pay, checks written, monthly revenue reports from Neosho and Seneca, and tax checks conducted. Motion to approve the consent items by J. Russell, second by C. Yaudas; motion carried.

Staff Reports:

The library received \$7,000 in grant money in December. Circulation was flat for the year. Overdrive usage is increasing. We have been getting more illegal downloads and are dealing with it case by case.

Old Business:

A. Part-time medical

There are 7 employees who are eligible for this medical option. One was not interested but the other 6 are. Each employee would pay \$20 a month and the library would pay \$35. The total cost to the library would be \$2520 a year. Motion to provide the medical option was made by J. Russell and seconded by M. Cox; motion carried.

New Business:

A. Raise limit on credit cards

There are two library credit cards used by G. Ray and J. Parker for expenses such as wifi, travel, other purchases where invoices can't be obtained. The present combined limit is \$500. There were four times this year when the limit was exceeded. Motion to change the limit to a combined limit of \$2,000 was made by J. Russell and seconded by C. Yaudas; motion carried.

B. Little free libraries

There is a Scout working on two of these now. He doesn't want to install them until it warms up. B. Styron suggested it would be a good idea to install the Granby one during a First Tuesday Coffee event. There will also be one installed in Stella.

C. B&I Booth

This will take place March 20 and 21. The library has a display kit. We would need to decide what we want to put on it. A suggestion was made to have a drawing for a kindle fire or iPad Mini. We could also take one of the children's computers to be used there. A PR committee meeting was scheduled for noon on Monday, Jan. 26 to discuss ideas. A suggestion was made that we pay for the booth so we could be among the businesses rather than with the other non-profits.

D. By-laws committee

A committee composed of J. Russell, K. Collinsworth, and G. Ray will meet at lunch sometime soon.

E. Community Foundation presentation

We received \$750 for a tablet chair. Some members of the Community Foundation of the Ozarks will come to the February meeting to talk to us about how to start an endowment for the library.

Motion to adjourn was made by C. Yaudas, second by M. Crook. Meeting adjourned at 4:51 p.m.

Next regular board meeting: February 17, 2015 at 4:00 p.m.

Respectfully submitted,

Jann Burnett, Acting Secretary