

The December meeting was cancelled due to impending bad weather.

Neosho Newton County Library Board Meeting

November 19, 2019

**Board Members Present:** Keri Collinsworth, Julie Humphrey, Rick Keeling, Beth Styron, Jann Burnett, Phyllis Blackwood, Chris Yaudas, Tamie Williams

**Board Members Absent:** Jake Heisten

**Library Staff Present:** Carrie Cline, Mark Mayfield

President Beth Styron called the meeting to order at 4:00 pm.

**Consent Agenda: Minutes, Budgeted Expenses, Financial Report**

Phyllis Blackwood moved to accept the consent agenda. Julie Humphrey seconded, and the motion passed unanimously.

**Director's Report:**

- Statistics were reviewed.
- Program updates
- Update on upcoming events
- We have received a Workforce Development Grant in the amount of \$1,800 dollars and are currently exploring options for application.

**Old Business**

- A. We had a summary of our SWOT analysis/strategic plan. It was unanimously approved with a motion by Keri and a second by Chris.

**New Business**

- A. We had the first reading of a new Paid Time Off (PTO) policy. Discussion was had and a few changes will be made before the next reading.

Phyllis motioned to adjourn the meeting, and Jann seconded. All voted in favor to adjourn.

Respectfully submitted, Keri Collinsworth, Secretary

Neosho Newton County Library Board Meeting

October 15, 2019

(Seneca Library)

**Board Members Present:** Chris Yaudas, Tamie Williams, Julie Humphrey, Phyllis Blackwood, and Jann Burnett

**Board Members Absent:** Rick Keeling , Beth Styron, Jake Heisten, Keri Collinsworth

**Library Staff Present:** Carrie Cline and Mark Mayfield

Treasurer Chris Yaudas called the meeting to order at 4:00 pm.

**Consent Agenda: Minutes, Budgeted Expenses, Financial Report**

Jann Burnett moved to accept the consent agenda. Phyllis Blackwood seconded, and the motion passed unanimously.

**Director's Report:**

- Statistics were reviewed.
- A staff meeting was held on Columbus Day.
- Carrie and Pam attended the Missouri Library Association fall conference and returned with a lot of helpful program ideas.
- A trainer from Sirsi Dynix spent two days with us and helped us learn everything that was new and updated.
- Carrie gave a list of upcoming events and dates for Halloween and Christmas.
- The book sale made \$1311.97.

**Old Business**

- A. SWOT Analysis – This has been tabled until November when everyone can attend.

**New Business**

Tamie motioned to adjourn the meeting, and Jann seconded. All voted in favor to adjourn.