

Neosho Newton County Library Board Meeting

October 17, 2017

Board Members Present: Jonathan Russell, Chris Yaudas, Jann Burnett, Karina Cole, Rick Keeling, and Tamie Williams.

Board Members Absent: Phyllis Blackwood, Keri Collinsworth, Beth Styron.

Library Staff Present: Carrie Cline, Sharon Meredith

Guest: Dawnata Hopkins, CPA, representing The CPA Group

President Jonathan Russell called the meeting to order at 4:00 pm.

Consent Agenda: Minutes, Budgeted Expenses, Financial Report

Members discussed projecting excess revenue and rolling excess revenue from Hometown Bank account. Karina Cole made a motion to create policy to roll over excess on credit card at Hometown Bank account to Community Foundation reserves. The minimum to be kept on account will be \$2000. Chris Yaudas seconded the motion; motion passed unanimously. At this time we will roll over \$5500 of the \$7500 to the Community Foundation to balance account at \$2000.

Motion to approve consent agenda was made by Chris Yaudas, seconded by Jann Burnett, unanimously approved.

Director's Report:

Be ready for statistics to roller coaster due to construction. Discussion of 2017 Aggregate Assessed Valuation Report and how it compares to last assessment. Discussion of TIF monies. Suggestion made to use an attorney to inquire of City of Neosho as to when we can expect TIF monies to be dispersed.

Director Carrie Cline reported she attended the 2017 MLA (Missouri Library Association) Conference. She also reported that Show Me Magazine has interviewed her and the staff for an upcoming article about the NNCL.

Staff Day was October 9 and software was upgraded at that time.

Table is reserved for library staff and board members who would like to attend Neosho Chamber of Commerce Banquet is November 16.

Discussion of website information: cost to re-vamp is a one-time fee of \$2500. Main addition needed at this time is a donation link for patrons to be able to donate to library online.

Discussion of changing next month's meeting date due to holiday; no change at this time.

Old Business:

Dawnata Hopkins from The CPA Group presented the Annual Financial Report with Independent Auditor's Report for Calendar Year Ended December 31, 2016. She advised us to amend the budget to actual and asked us to put accounts that we took off back on. She recommended going to our accountant, Brad Taylor, to restore the accounts and to go back to the December 31, 2016 records to match taxes receivable, not accounts receivable. Discussion ensued about where the \$18,000 came from on the receivables.

Under Dawnata's recommendation, Rick Keeling made a motion to remove due to general fund construction project to due from capital projects. Chris Yaudas seconded the motion and it was carried unanimously.

New Business:

Three bids were received for Workman's Compensation. Chris Yaudas moved that we continue with current company, State Farm. The motion was seconded by Rick Keeling and carried by all members present with the exception of Jonathan Russell, who abstained due to a conflict of interest.

A motion to adjourn was made by Rick Keeling, seconded by Karina Cole. The vote to adjourn was unanimous.

Respectfully submitted,

Tamie Williams, Board Member