

**Neosho/Newton County Library Board Meeting
June 21, 2016 – 4 p.m.**

Board Members Present: Margaret Crook, Keri Collinsworth, Melanie Cox, Jonathan Russell, Beth Styron, Chris Yaudas and Mark Young

Board Members Absent: Phyllis Blackwood and Jann Burnett

Library Staff Present: Carrie Cline, Library Director and Sharon Meredith, Collections Manager

President Jonathan Russell called the meeting to order at 4 p.m.

Introduction of Guests:

*Representatives of Branco and Farrell Construction made presentations on the proposed building expansion before and after the formal business portion of the meeting.

Correspondence/Public Comment:

None

Consent Agenda: Minutes, Budgeted Expenses, Financial Report:

Melanie Cox moved to accept the consent agenda, and Keri Collinsworth seconded the motion, which passed unanimously.

Director's Report:

- Statistics at both libraries continue to be strong with especially good turnouts for the summer reading and teen programs. Storytime has tripled over the same month a year ago.
- Carrie attended the Missouri Public Library Director's meeting; funding was restored by the Governor, but reports are that he could "take" that funding away at any point.
- New Obama Administration regulations affecting overtime pay for exempt employees who make less than \$47,500 will have an effect on scheduling for both Sharon Meredith and Terri Moser starting December 1.
- The library was named the June Employer of the Month by the Neosho Chamber; several board members attended the reception and a luncheon honoring the library.
- The July meeting will be held at the Seneca branch.
- Carrie and Sharon reported on a recent incident involving a library patron that necessitated evacuating the library and calling the police. While the procedure used was successful, it highlighted the need to develop a "code" word to notify library staff of the need for speed and immediate cooperation without question should a similar need for an emergency exit arise in the future.

Old Business:

Second reading and a vote took place on two policy manual changes:

- **Petitioning or Distribution of Literature in Libraries** was changed to read "Solicitations of signatures must take place at least 15 feet OUTSIDE OF ANY PUBLIC ENTRANCE TO THE LIBRARY, may not obstruct foot or vehicular traffic and may not block entry to any library property. MUST HAVE DIRECTOR'S PERMISSION. Melanie

Cox moved to accept the changes. Chris Yaudas seconded the motion A roll call vote resulted in a 7-0 vote in favor of the change.

- Travel and Training point No. 4 “No meal reimbursement will be paid if the employee is absent from the library a single day. A receipt is required.” was struck from the manual. Keri Collinsworth moved to strike the section and Beth Styron seconded the motion. A roll call vote resulted in a 7-0 vote in favor of the change.

New Business:

The budget committee of Jonathan Russell, Chris Yaudas, Beth Styron and Melanie Cox set a meeting date of July 12 at 4:30 p.m. at the Neosho Library to meet with Carrie to prepare the 2017 budget.

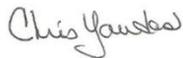
Beth Styron was reappointed to the board by the Newton County Commissioners. The Neosho City Council will vote tonight on two expiring positions.

Following presentations by Branco and Farrell Construction, and discussion by the board Keri Collinsworth moved to hire Branco as the design/build firm for the proposed library expansion. Melanie Cox seconded the motion. A roll call vote resulted in a 7-0 vote in favor of the motion. President Jonathan Russell will notify both parties of the board’s decision.

Adjournment:

Kerri Collinsworth moved to adjourn the meeting, which was seconded by Beth Styron. The meeting adjourned at 6:15 p.m.

Respectfully submitted,



Chris Yaudas, Secretary