

Neosho Newton County Library Board Meeting

February 21, 2017

Board Members Present: Phyllis Blackwood, Jann Burnett, Keri Collinsworth, Jonathan Russell, Beth Styron, Chris Yaudas, Tamie Williams, Margaret Crook

Board Members Absent: Karina Cole

Library Staff Present: Carrie Cline, Pam Mendenhall

President Jonathan Russell called the meeting to order at 4:00 pm.

Consent Agenda: Minutes, Budgeted Expenses, Financial Report

Chris Yaudus moved to accept the previous month's minutes, Beth Styron seconded. The motion passed unanimously.

Brad Taylor was here to clarify some accounting practices. We have a new revenue line item labeled "Building Fund Contributions". It is for accounting purposes only. He suggests opening a separate checking account for the building fund. Our building expenses (until completion) will go into the "Construction In Progress" line item on our balance sheet. After completion the amount will go under "Building" and will start being depreciated. If we get a construction loan, there will be a new line item placed under Liabilities on the balance sheet.

We decided we do not need to see the total of checks written each month. Those pages can be left out of the board packets. The information is already there on a different page.

Phyllis Blackwood moved to accept the previous month's budgeted expenses and financial report, Chris Yaudas seconded. The motion passed unanimously.

Director's Report:

- Statistics: All numbers with the exception of Neosho computer usage are up from last year.
- Mary's Retirement Party

- Staff Appreciation: Went wonderfully and everyone appreciated it immensely. They wrote a thank you note to the board.
- Library Advocacy Day: Jonathan and Carrie went. There are funding cuts, but only to the same level we were at this time last year.
- Mini Tech Grant \$3487- will replace some staff computers
- Changing Hours at Seneca: The Seneca staff does not like being closed on Mondays. They would rather be closed on Friday. The total number of hours would remain the same.
- Beginning School Events: Carrie and Pam are going into the schools promoting the summer reading program and handing out free books
- Business and Industry Expo: March 17 from 5-8 pm and March 18 from 10-2
- National Library Week Reception Friday, April 14 3-5 pm

Old Business:

A. Building Project Update

Patrick was supposed to be here, but he is sick. The tentative floor plans are much bigger than what we originally asked for. The current price is \$1,665,000. The architect has assured us that this dollar figure includes the complete package. It includes \$20,000 for a LED sign (if approved), AV equipment, but not including wiring, and furniture. We discussed having a special meeting to meet with BRANCO since they were not here today. We tentatively planned a meeting for March 7 at 4 pm.

New Business: None

Closed Session: None

Tamie Williams made the motion to adjourn. Beth Styron seconded the motion, and it passed unanimously.

Respectfully Submitted,

Keri Collinsworth, Board Secretary